



Internal Memo

October 8, 2015

TO: Mayor and City Council

FROM: Mark C. Meyers, City Administrator *MEM*

SUBJECT: October Information Update

1. Fire Prevention Parade – The annual Fire Prevention Parade is scheduled for Sunday, October 11 beginning at Station #3 at 2 p.m. and ending at Mona Shores High School at 4 p.m. Attached is a description and map of the route.
2. Flu Clinic – Please take advantage of the walk-in employee Flu Clinic scheduled for Thursday October 15th from 9-11 a.m. and 3-7 p.m. at City Hall in the conference room. Flu shots are free to City officials, employees and members of their households. Please see attached flier.
3. Pizza with the Police – The Police Department is initiating a new community outreach program called Pizza with the Police. It is an effort to reach out to the community and build relationships with residents by inviting them to enjoy some pizza with members of the Police Department in an informal setting. The program will be held on Wednesdays from 12:30 to 1:30 p.m. at Greek Tony's Pizza on Grand Haven Road beginning October 21, 2015. Please see the attached memo from Chief Gale and related flier.
4. Street Projects Update – All resurfacing and reconstruction projects are complete except for punch list items. As the construction season ends, the remaining projects include sidewalks. The Getty Street and Harvey Street projects are underway and the McDermott Street sidewalk is scheduled to begin on October 15.
5. Black Lake Park Master Plan – As City Council is aware Spring Lake Township received a Coastal Zone Management Grant from the Michigan Department of Natural Resources which will help fund planning the future use of the newly acquired 43 acre Hines Property parcel which will be added to Black Lake Park. In addition to a master plan a natural resources inventory will be conducted on the site. The grant will pay 50%, or \$5,000, of the \$10,000 cost. The remaining \$5,000 local match will be shared equally between Spring Lake Township and the City of Norton Shores. I will inform the City Council of the master plan process after staff meets with consultant Pat Cornelisse of Cornelisse Design Associates, Inc. who will conduct the work.

6. Celery Flats Project Update – Contractor Jackson-Merkey is on site and has begun the project. Attached are photos provided to me this week by Mona Lake Watershed Council Chairperson Don Trygstad. I will keep City Council informed as the project progresses.

7. Council Requests List – Attached is the most recent list for City Council's information.

MCM/ss
Attachments



Fire Prevention Parade

Sunday, October 11th, 2 - 4

STARTS AT STATION 3 @ 2PM – 1100 E PONTALUNA RD.

PARADE ROUTE

West on Pontaluna to Windflower Bay – Winter Creek Rd to Watershore Dr., South on Windflower Bay to Westshire Dr. Leave Windflower Bay north on Martin Rd.

East on Wilmington Dr and then turn South on Wilmington. Follow around on Norfolk to Farr Rd.

East on Farr Rd., North on Grand Haven Rd, to Hile. East on Hile, North on Marshall, West on Cherry, North on Thompson to Airport Rd.

East on Airport to Airline. North on Airline Rd. to the East Broadway Area

Airline Rd., North on Getty , East on Broadway , South on Worden to Cleveland. Cleveland to Bailey North to Summit. West on Summit, South on Getty – Returning to Airline/Airport.

West on Airport to Grand Haven Rd. North on Grand Haven, West on Wendover. Wendover to Highgate, South on Loomis Dr., West on Wellesley to Martin.

West on Hile, South on Henry, West on Porter. North on Wickham, quick zig zag on Hendrick Rd. to northbound on Elmwood. West on Bayview to Lake Harbor Rd.

North on Lake Harbor, West on Forest Park, turning West on Dunes Parkway. Dunes Parkway north, West on Norcrest Dr. to Seminole.

Seminole Rd., North on McCracken, West on Norton, North on Leon, West on Lincoln Park, North on Lincoln to Hughes

East on Hughes, South on Forest Hills, follow west on Norman, follow North on Bellevue, East on Bundt, to McCracken.

South on McCracken, East on Arbor to Woodside Rd Follow past Middle school to Roosevelt. NE on Roosevelt, North on Glenside, East on Broadway, to Maple Grove

South on Maple Grove, West on Norton, South on Padelt to High School parking lot

END AT HIGH SCHOOL AROUND 4 PM WITH TRUCK DISPLAY AND CIDER & DONUTS FOR THE PUBLIC





Fire Prevention Parade

Sunday, October 11th, 2 - 4

STARTS AT STATION 3 @ 2PM
1100 E PONTALUNA RD.



EXPLANATORY

- MUSKEGON RIVER
- CITY LIMITS
- STATE HIGHWAYS
- CITY STREETS
- RAILROADS
- PARKS & CEMETERIES
- GOLF COURSES

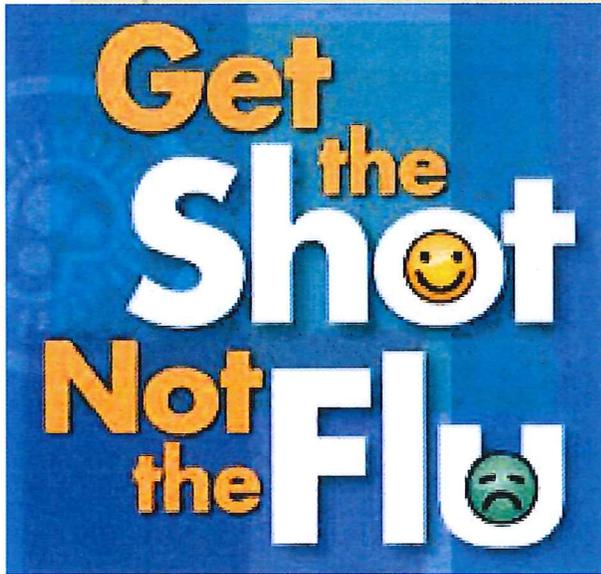
APRIL, 1988
ESTIMATED
POPULATION
22,994 (2010 CENSUS)
AREA
24.5 SQUARE MILES
MEAN ELEVATION
614' ABOVE SEA LEVEL

1/4 1/2 3/4
MILE SCALE

City of Norton Shores Employees

DATE: THURS., OCT 15TH

TIME: 9–11 AM & 3–7 PM



*City Hall
Conference Room*

QUESTIONS — EXT. 1355

STOPS
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FLU



Internal Memo

October 8, 2015

TO: Mark C. Meyers, City Administrator
FROM: Jon Gale, Chief of Police
SUBJECT: Community Outreach program

Building and maintaining community trust is the cornerstone of successful policing and law enforcement. The building and maintenance of trust takes a great deal of continuous effort. Unfortunately, the ethical work of thousands of police officers is easily outdone by the actions of one unethical officer. Often the indictment of one seems like the indictment of all. In short, the integrity of police officers will always dictate the level of community trust.

Starting October 21st the citizens of Norton Shores will have a chance to communicate directly with police officers during their lunch hour. Officers will be available every Wednesday from 12:30 pm-1:30 pm at Greek Tony's Pizza & Sub at 4543 Grand Haven road. The purpose of this community outreach program is to concentrate on building trust with the citizens of Norton Shores and to be transparent with our actions.

Our goal is to continue to build community trust by interacting with the residents in a informal setting.

Please see the attached flyer regarding this program.



PIZZA WITH THE POLICE!

**GREEK TONY'S PIZZA
& SUB SHOP**

**4543 GRAND HAVEN RD
NORTON SHORES, MI 49441**



**EVERY WEDNESDAY BEGINNING
OCTOBER 21, 2015
12:30 PM - 1:30 PM**

**JOIN US FOR AN OPPORTUNITY
TO MEET LOCAL POLICE
OFFICERS AND ANSWER
ANY QUESTIONS.**





Structures are there



Dewatering the site



Franklin's pipe removed



Pond is isolated - notice color



Looking east toward site

City Council Requests – October 2015

Date Requested	Requested By	Received Via	Request	Action Taken	Date Completed	Completed By
03/25/14	Council Member Jurkas	Email	Reconsideration of Rental Inspection Program.	The City Attorney was asked to research and render a legal opinion. He presented options to the City Council at the April 22, 2014 work session. At the September 22, 2015 work session Council Member Martines requested the subject be brought back for reconsideration. It will be placed on the October 2015 work session agenda.	Pending	City Administrator
05/26/15	Council Member Ostrom	Email	Explore opportunities to assist the City of Muskegon Heights with their boat launch facility.	Initial contact has been made with Muskegon Heights staff who appear willing to discuss the topic. Our staff will schedule a meeting with the new City Manager when one is hired.	Pending	City Administrator and Parks & Rec Director

*Revisions since the last update are highlighted