



## Internal Memo

July 3, 2014

TO: Mayor and City Council

FROM: Mark C. Meyers, City Administrator *MEM*

SUBJECT: July Information Update

1. Michigan Municipal League Convention – The 2014 MML Convention will be held at Northern Michigan University in Marquette, Michigan, October 15 – 17, 2014. Attached is general information regarding registration, housing and travel. Please note that this year the League is providing bus transportation from Grand Rapids. If you are interested in attending the conference please contact Shelly in the Clerk's Office and she will be happy to assist you with registration.
2. Street Projects Update – I am pleased to report that the reconstruction of Getty Street between Overbrook Road and Summit Avenue is complete and open to traffic. Further, reconstruction of Grand Haven Road between Pontaluna Road and Wilson Road is progressing. The base coarse is complete on both lanes south of Judson Road. Work north of Judson Road began last Friday with the west lane. Regarding street resurfacing, the hot-in-place recycling contractor has been delayed until July 7 due to heavy rain. The first priority is to complete Wellesley Drive from Randall Road to Airport Road. This will ensure that the resurfacing project is complete prior to the Arts and Dash 5K run in August.
3. Grand Haven Road/Pontaluna Road Traffic Signal Activation – Full actuation of the traffic signal at Grand Haven Road and Pontaluna Road is complete. Previously only left turn lanes included loop detectors (sensors) embedded in the pavement and now thru lanes also include them. The additional sensors will provide for shorter wait times when there is no opposing traffic present. Long east/westbound wait times have been a common complaint.
4. Black Lake Road Repair – As reported previously to the City Council a portion of Black Lake Road has cracked and settled due to poor soil conditions. This is the second time this has occurred in the past year and staff is working with outside engineers and contractors to find a long-term solution. One option previously considered was a "geo-block" being used in the subsurface. A second option, based on the most recent occurrence, was to drive sheet piling along the affected area. At this point, neither option is a guaranteed solution and both are expensive. Until we determine the best repair method, staff has removed the asphalt and installed a compacted hard surface in its place and erected appropriate signage.

5. Transportation Economic Development Fund (TEDF) Grant – Pontaluna Road – Staff has applied for a TEDF grant to reconstruct Pontaluna Road from US-31 to Harvey Street. The project is estimated to cost \$240,000, of which \$190,000 would be provided by the grant and the remaining \$50,000 would be the City's responsibility through a local match. Construction would be slated for 2016. Previously, staff was successful in obtaining TEDF grants for reconstruction of Getty Street and Grand Haven Road.
6. Building Division Clerical Position Filled – I am pleased to report that part-time employee Nichole Schaner has been chosen to fill the full-time Clerk Typist III position in the Building Division. Nichole has been working part-time in Administrative Services for the past two years. She will take over the position vacated when Dustin Cox resigned. Join me in congratulating Nichole in her new role with the City.
7. City Council Requests List – Attached is an updated list for City Council's information.
8. Ross Park Ball Field Lighting Project – The lighting of ball fields #1 and #2 at Ross Park is underway. Necessary tree removal has been completed and installation of the lights and poles should be finished by July 18. There is a slight delay in the project due to damage of the park's electrical system during recent storms which is currently being repaired. In a related matter, the project to install electrical pedestals in the event area is due for completion by August 1.
9. Pool/Community Center Group Meeting – Representatives from Mona Shores Public Schools, parents, City of Roosevelt Park, and Muskegon YMCA, met with staff this week. Topics included Muskegon Community College's gym renovation and related market study measuring support for a community pool. Also, results of the City's survey related to a community pool/center were reviewed. Lastly, we discussed requirements and State laws regulating inter-governmental recreation boards. Pool supporters wish to move forward with this concept and feel that the Community College's initiative lacks some of the elements they are considering, including water park type features and meeting space. They, also, are not deterred by results of the community survey due to the demographic of the respondents or the fact that there has been no direct communication to the community about the concept at this point. Another meeting has been scheduled one month from now. In the meantime, staff is researching the steps necessary to form a recreation board.

/ss

Attachments

# 2014 CONVENTION MARQUETTE

OCTOBER 15-17 • NORTHERN MICHIGAN UNIVERSITY



## General Information

### Registration

#### Online

In order to reduce the amount of printed paper and increase member privacy, the League no longer accepts credit card payments on printable registration forms for League events. All credit card payments are to be completed online via My League (mml.org). My League is your secure, interactive online League account. It's available to all members and nonmembers, with a quick and easy sign-up process. [Register now!](#)

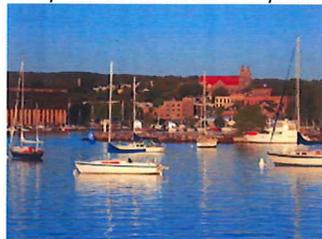
### Housing & Travel

**Host Hotel:** Holiday Inn Marquette, 1951 US41, Marquette, MI 49855

**Phone:** 906-225-1351

**Room Rate:** \$115/night standard

*Group room rate cutoff is September 12, 2014 at 5:00 pm (EST).*



## Reservation Process

Housing reservations will only be accepted at the Holiday Inn Marquette, the host hotel for registered Convention attendees. After registering for Convention, a confirmation email will be sent to you within 48 hours. The confirmation email will contain your registration information and your personalized housing registration code. ***The hotel requires that you provide your personalized code in order to make reservations during the League's Annual Convention.***

**Overflow Hotels** - For overflow purposes, we have also reserved rooms at the hotels listed below.

**Hampton Inn Marquette/Waterfront**, 461 S. Lakeshore Blvd., Marquette, MI 49855

**Phone:** 906-228-6001

**Room Rates:** \$159/night (city view); \$169/night (lake view)

*Group room rate cutoff is October 1, 2014 at 5:00 pm (EST).*

**Landmark Inn**, 230 N. Front St., Marquette, MI 49855

**Phone:** 888-752-6362

**Room Rates:** \$139/night

*Group room rate cutoff is September 12, 2014 at 5:00 pm (EST).*

### Credit Card Safety

We have recently become aware of credit card theft schemes in regard to persons claiming to be conference hotel representatives. DO NOT make reservations with a hotel that contacts you directly. The scam is that they obtain your credit card information and put fraudulent charges on the card.

### Bus Transportation

This year the League is offering convenient bus transportation from the Lower Peninsula to Marquette. Buses will depart from the following locations on Tuesday, October 14, 2014.

Bus	First Stop	Second Stop	Third Stop
Bus #1	Kalamazoo	Grand Rapids	Grayling
Bus #2	Livonia	Bay City	Gaylord

**COST:** \$120.00/person

In order for the League to run bus transportation to Marquette, a minimum number of attendees must register by September 5. Please get your registrations in as early as possible to ensure your seat.

All buses will leave Marquette following the Closing Lunch on Friday, October 17. Additional information will be provided to you about the bus schedule, departure locations, and times.

# City Council Requests – July 2014

Date Requested	Requested By	Received Via	Request	Action Taken	Date Completed	Completed By
3/14/12	Council Member Wiersma	Email	Consider consolidation of garbage carriers bid by regions within the city.	The matter was discussed at the July and October 2012 work sessions. Staff surveyed rates and included a FAQ piece in the Spring 2013 Community Newsletter. The item was brought back for further consideration at the May 2013 work session. On Council's direction staff met with local haulers on July 17, 2013 to discuss alternatives other than a single contract and a report on the meeting was presented at the September 24, 2013 work session. City Council directed staff to survey residents regarding a single hauler contract. Survey results were shared with Council at the June 24 work session. Sixty (60) percent agree or strongly agree on a single hauler if price is the same or less and service is the same or better. Staff will also review the feasibility of using a millage to pay for the service.	Pending	DPW Director
04/2013	Council Member Beecham	Council Meeting	Look into regulating "donation boxes" that are popping up in business parking lots.	Staff is researching what other cities are doing to manage the drop boxes. Staff is also observing any installations of drop boxes to determine if the practice is growing. Staff is also reviewing pending legislation regarding what local government can and cannot do to manage the drop boxes.	Pending	Administrative Services Director
09/03/13	Council Member Rood	Council Meeting	Review EEOC Policy and City employment statistics related to race and gender including comparison with other municipalities.	Staff will prepare a report.	Pending	Administrative Services Director
03/25/14	Council Member Ostrom	Work Session	Consider building a boat launch ramp at Ross Park.	Staff will initiate a wetlands study of the site to determine the feasibility of constructing a launch.	Pending	Parks & Recreation Director
03/25/14	Council Member Jurkas	Email	Reconsideration of Rental Inspection Program.	City Attorney was asked to research and render a legal opinion. He presented options to the City Council at the April 22 work session.	Pending	City Attorney

\*Revisions since the last update are highlighted