



Internal Memo

February 5, 2015

TO: Mayor and City Council

FROM: Mark C. Meyers, City Administrator *MCM*

SUBJECT: February Information Update

1. MML Capital Conference – The Michigan Municipal League Capital Conference will be held Wednesday, March 25, 2015 at the Lansing Center in Lansing, Michigan. Attached is an agenda for the meeting as well as a list of conference sessions. Please contact Shelly Stibitz to register.
2. Spring Cleanup Day – The sixth annual cleanup day is scheduled for Saturday, April 25, 2015 from 8:00 a.m. to 12:00 p.m. at the Department of Public Works facility on Mount Garfield Road. In addition to accepting refuse, other items such as used batteries, computer equipment, scrap metal and usable items will be collected. See the attached flyer for more information.
3. Twelve-year Major Street Investment Totals – Attached is a spreadsheet reflecting the past 12 years of major street improvements. Nearly \$17 million has been invested in the major street system since 2003. Of that amount, over \$12 million has come from grants or private funding. Public Works Director Jerry Bartoszek and his staff deserve continued credit for recommending, planning, managing and identifying funding for these projects.
4. Update on Police Garage/Addition – The construction of the garage and office addition to the Police Department is progressing. The garage should be completely enclosed by the end of the week (see attached photo). Expansion of the evidence room and meeting/briefing areas continues with interior lighting and flooring. Although the project was due to be finished on February 11th, there is significant work yet to be done. Staff will continue to work with the contractor for a timely completion.
5. Council Requests List – Attached is an updated list for City Council's information.

MCM/ss
Attachments

MML Home

Search



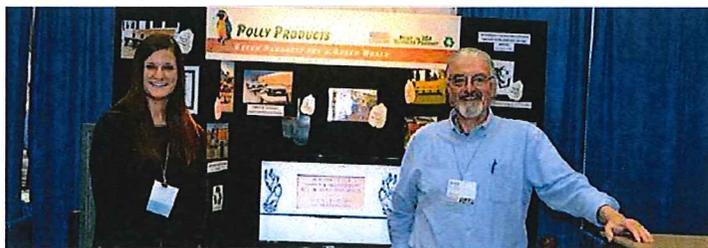
Home Conference Info Pre-Con Workshops Vendors Register

Conference Agenda-at-a-glance

Tuesday, March 24



- 9:00 am – 4:00 pm Pre-Conference Workshop:Essential Skills for the Elected Official *(additional fee)*
- 9:00 am – 4:30 pm MAMA Annual Advanced Institute *(additional fee)*
- 10:00 am – 1:00 pm MML Board of Trustees Meeting & Lunch
- Noon – 6:00 pm Conference Registration
- 1:00 – 4:00 pm **Pre-Conference Workshops:**
 Liquor Licensing: What You Need to Know Now! *(additional fee)*
 Michigan's Future is Rooted in Place: What you Need to Know about the MPlace Initiative
 Crowdfunding: Local Investing by and for the Community
 Community Engagement: How to Constructively Bring the Public into Decision-Making *(additional fee)*
- 4:15 – 5:30 pm **Capital Conference Welcome**
 Lieutenant Governor Brian Calley
 League Legislative Team Breaks it Down
- 5:30 – 7:30 pm MML Liability & Property Pool Capital Conference Kick-Off Party
- 5:45 – 6:30 pm EOA Board Meeting



Wednesday, March 25

7:30 am	Registration Open
7:30 – 8:30 am	NEW! Legislative Breakfast
8:30 – 9:45 am	General Session
9:30 am – 3:15 pm	Annual Expo
9:45 – 10:30 am	Networking Break
10:30 – 11:45 am	Breakout Sessions
11:45 am – 1:00 pm	Awards Luncheon
1:00 – 1:30 pm	Dessert Break in the Expo Hall
1:30 – 2:45 pm	Breakout Sessions
2:45 – 3:15 pm	Networking Break in the Expo Hall
3:15 – 4:30 pm	General Session
4:30 – 5:30 pm	MBC-LEO Annual Meeting

Share:



Capital Conference Blog

📌 Registration Now Open for Capital Conference!

Follow us on the web!



[MML Home](#)[Search](#)

[Home](#) [Conference Info](#) [Pre-Con Workshops](#) [Vendors](#) [Register](#)

Conference Sessions

Tuesday, March 24

League Legislative Team Breaks it Down

What is happening at this year's Capital Conference? Join the League's advocacy team as we preview the exciting sessions at this year's event. The next 24 hours will be packed with information about many subjects including transportation, economic development and town gown. Come get the inside scoop!

Speakers

Nikole Brown, Legislative Associate, State Affairs
Michigan Municipal League

Chris Hackbarth, Director, State Affairs
Michigan Municipal League

John LaMacchia II, Legislative Associate, State Affairs
Michigan Municipal League

Summer Minnick, Director, External Relations & Federal Affairs
Michigan Municipal League

Wednesday, March 25

8:30 – 9:45 am

From Local to Lansing

Do former mayors and councilmembers really forget where they came from once they're elected to the state Legislature? Who comes first: your citizens or your political party? The tough questions will be asked of former local officials now serving in public office at the state level.

10:15 – 11:30 am

Changes to the Freedom of Information Act

Moving Forward in the Wake of Proposal 1 (PPT)

The passage of Proposal 1 in August 2014 became the catalyst for the personal property tax repeal to go into effect. Join us as we discuss the implementation of personal property tax reform and its impact on communities.

Lobbying 2.0

The Legislature is constantly changing and taking on new issues. How can you keep up with it all? Join members of the League's lobbying staff as we discuss the ins and outs of understanding the Michigan Legislature. This session is for members who are just diving into the Lansing arena as well as veterans seeking a refresher. Earn an Elected Officials Advocacy Credit in this session!



Speakers

Nikole Brown, Legislative Associate, State Affairs

Michigan Municipal League

John LaMacchia II, Legislative Associate, State Affairs
Michigan Municipal League

Urban Farming

Urban farming is a frequently-used buzzword, especially in the wake of the changes made last spring to the Generally Accepted Agricultural and Management Practices (GAAMPs). Recognizing the growing trend of self-production, local communities are trying to figure out how urban farming can work within their boundaries. This session will provide an overview of the GAAMP changes, challenges facing local communities, and potential solutions.

1:30 – 2:45 pm

The Leading Edge of Asset Management

A presentation by Michigan's industry leading Transportation Asset Management Council (TAMC) on the value of asset management in your community. The TAMC was established to expand the practice of asset management statewide to enhance the productivity of investing in Michigan's roads and bridges. Part of the TAMC's mission is to collect physical inventory and condition data on all roads and bridges in Michigan.

Shining a Light on Renewable Energy Options

In 2008, the legislature passed an energy package that included renewable energy standards and energy optimization. Part of the focus of the 2015's legislature is to review that legislation, including a major focus on renewable energy. Join us as we discuss this legislative effort with representatives from commercial and municipal utilities.

Lobbying 3.0

The League is a successful grassroots organization largely because of the involvement of active members. In the Lobbying 2.0 session, you heard about the nuts and bolts of lobbying. Now, learn about upcoming issues we will be working on in this legislative session and how you can become actively engaged in the conversation.

Protecting our Environment/Recycling

From recycling to Brownfield cleanup to public works infrastructure – there are myriad issues that the Department of Environmental Quality is pursuing that affect our communities. Let's have a discussion about current environmental efforts and their impact on our communities, as well as potential efforts going forward.

Share:



Capital Conference Blog

Registration Now Open for Capital
Conference!

Follow us on the web!





Spring Clean-Up Day City of Norton Shores Residents Only
Saturday, April 25, 2015 8 am – 12 noon
DPW Facility at 1174 E. Mt. Garfield Road



For detailed information on acceptable items, call 231-799-6803 or 231-798-2156
or visit our website at www.nortonshores.org

We will be collecting refuse, used batteries, computer equipment,
scrap metal, appliances and usable items.

 **SPRING CLEAN-UP DAY**

City of Norton Shores Major Street Investments Projects

Project Funding From Outside Sources 2003-2014 1/29/2015 Construction Costs

Year	Project	Grant Sources (Federal Portion of Grant Amount Only)	ICMAQ	Safety	Enhancement	Reconst/Improve w/ Outside Funds	Grant/Private Fund Totals	Total Construction Cost:
2014	Saw Grant**					\$ 5,000.00	\$ 5,000.00	\$ 5,000.00
	Getty Reconstruction, Phase 2	\$ 657,650.00				\$ 5,000.00	\$ 657,650.00	\$ 666,576.88
	Grand Haven Reconstruction					\$ 375,000.00	\$ 375,000.00	\$ 913,577.60
2013	Norton Avenue, Phase 2	\$ 500,000.00					\$ 500,000.00	\$ 777,977.09
2012	Henry Street Sidewalks			\$ 29,948.74			\$ 29,948.74	\$ 37,435.93
	Getty Reconstruction, Phase 1					\$ 375,000.00	\$ 375,000.00	\$ 889,885.46
	Norton Avenue, Phase 1*	\$ 689,000.00					\$ 689,000.00	\$ 1,014,395.01
	Black Lake Bike Lane*				\$ 259,555.78		\$ 259,555.78	\$ 389,801.02
2011	none						\$ -	\$ -
2010	Safety Project: Additional Lanes			\$ 208,500.00			\$ 208,500.00	\$ 260,574.27
	Harvey Street: Farr to Pontaluna	\$ 431,208.27					\$ 431,208.27	\$ 530,717.87
	Pontaluna Road: US-31 to Wood	\$ 437,610.61				\$ 325,875.69	\$ 763,486.30	\$ 936,136.34
2009	Harvey Street: Mt. Garfield to Farr	\$ 680,000.00					\$ 680,000.00	\$ 825,727.13
	Grand Haven-Pontaluna Traffic Signal		\$ 72,589.08				\$ 72,589.08	\$ 72,589.08
2008	Grand Haven-Sternberg Traffic Signal		\$ 68,163.64				\$ 68,163.64	\$ 68,163.64
2007	Henry-Hille Traffic Signals		\$ 62,522.00				\$ 62,522.00	\$ 62,522.00
	Henry Street: Summit-Seminole	\$ 708,254.00				\$ 267,409.00	\$ 975,663.00	\$ 1,776,161.00
	Norton Avenue: BR-31 to Henry	\$ 248,924.00				\$ 62,231.00	\$ 311,155.00	\$ 285,959.00
	Porter Woods (Sternberg Extended)*					\$ 325,000.00	\$ 325,000.00	\$ 500,000.00
	Porter/Martin Bike Lanes				\$ 247,204.00		\$ 247,204.00	\$ 309,383.00
2006	Churchill Woods (Sternberg Extended)					\$ 360,000.00	\$ 360,000.00	\$ 575,000.00
	Grand Haven Rd: Sternberg to Byron					\$ 1,734,822.30	\$ 1,734,822.30	\$ 1,734,822.30
	Henry Street: Sherman to Summit	\$ 456,123.00				\$ 100,351.00	\$ 556,474.00	\$ 1,019,864.65
2005	Harvey-Pontaluna Traffic Signals			\$ 200,000.00			\$ 210,528.51	\$ 241,497.99
	Harvey Street Seal Coat					\$ 26,000.00	\$ 26,000.00	\$ 37,142.31
	Harvey-Mt. Garfield Traffic Signals		\$ 117,381.63			\$ 4,411.04	\$ 121,792.67	\$ 117,381.63
2004	Henry-Broadway Traffic Signals		\$ 35,000.00				\$ 35,000.00	\$ 37,250.00
	Seminole Road: Henry to High School	\$ 237,220.00					\$ 237,220.00	\$ 275,171.00
	Judd's Estates (Sternberg Extended)					\$ 203,653.00	\$ 203,653.00	\$ 269,012.35
	Henry Traffic Signal Interconnect		\$ 36,000.00				\$ 36,000.00	\$ 37,559.00
2003	Forest Park Bike Lanes						\$ 324,596.00	\$ 350,733.91
	Henry-Hille Intersection		\$ 200,000.00				\$ 200,000.00	\$ 345,432.50
	Guardrail Replacement over US-31		\$ 70,002.42				\$ 70,002.42	\$ 87,503.02
	Henry: Porter to Hille						\$ 644,000.00	\$ 832,425.65
	Martin Road: Pontaluna to Farr	\$ 644,000.00				\$ 242,214.00	\$ 242,214.00	\$ 403,627.00
	Harvey-Hille TS					\$ 28,644.52	\$ 28,644.52	\$ 56,840.73
	Ten Year Total:	\$ 5,669,989.88	\$ 391,656.35	\$ 708,451.16	\$ 831,355.78	\$ 4,446,140.06	\$ 12,047,593.23	\$ 16,943,846.36

* Estimated, final to be determined based on construction costs

**Reimbursement for the Application for Grant. Grant Awarded in FY15



City Council Requests – February 2015

Date Requested	Requested By	Received Via	Request	Action Taken	Date Completed	Completed By
3/14/12	Council Member Wiersma	Email	Consider consolidation of garbage carriers bid by regions within the city.	<p>The matter was discussed at the July and October 2012 work sessions. Staff surveyed rates and included a FAQ piece in the Spring 2013 Community Newsletter. The item was brought back for further consideration at the May 2013 work session. On Council's direction staff met with local haulers on July 17, 2013 to discuss alternatives other than a single contract and a report on the meeting was presented at the September 24, 2013 work session. City Council directed staff to survey residents regarding a single hauler contract. Survey results were shared with Council at the June 24 work session. Sixty (60) percent agree or strongly agree on a single hauler if price is the same or less and service is the same or better. Staff will also review the feasibility of using a millage to pay for the service. Further discussion was held at the July 22 work session. Staff developed a request for proposals which Council reviewed at the September 23, 2014 work session. The RFP has been issued with a December deadline. They were reviewed by City Council at the January work session with a consensus to reject all bids and keep services status quo. Bids were rejected at the February 3, 2015 City Council meeting. The City will keep the line of communication open with haulers in hopes of establishing best practices for provision of services to residents and businesses while preserving roads and maintaining pleasant aesthetics.</p>	Completed	DPW Director

04/2013	Council Member Beecham	Council Meeting	Look into regulating "donation boxes" that are popping up in business parking lots.	Staff is researching what other cities are doing to manage the drop boxes and also observing installations of drop boxes to determine if the practice is growing. Staff is also reviewing pending legislation regarding what local government can and cannot do to manage the drop boxes.	Pending	Administrative Services Director
03/25/14	Council Member Ostrom	Work Session	Consider building a boat launch ramp at Ross Park.	The item was placed on the October work session agenda. Based on the discussion staff will research grant funding opportunities and order a wetlands' determination.	Pending	Parks & Recreation Director
03/25/14	Council Member Jurkas	Email	Reconsideration of Rental Inspection Program.	City Attorney was asked to research and render a legal opinion. He presented options to the City Council at the April 22 work session.	Pending	City Attorney

*Revisions since the last update are highlighted

Forms/councilreq.responses