

FIRE LIEUTENANT

NATURE OF WORK

This is the first level of supervision within a duty shift of firefighter/drivers and part-time firefighters performing skilled work in combating, extinguishing and preventing fires and day to day operations. Work involves leading a firefighting team assigned to fireground, rescue, haz-mat, rescue, emergency medical operations and keeping superior officers informed of changes at the emergency scene. Work may also involve some administrative duties associated with non-emergency department operations and directing/conducting the training of personnel. Although work is performed under general supervision and established procedures, it requires initiative and an individual understanding of modern firefighting techniques, rescue methods, and emergency medical operations. Work is reviewed by command officers through observation and results obtained.

ESSENTIAL JOB FUNCTIONS

The types and levels of emergency services provided by the fire department, together with a consideration of the types of structures and occupancies protected by the department and the employee's assigned position within the fire department shall dictate the essential job functions of fire department members. These essential job functions shall reflect the physical, intellectual, and psychological demands of the occupation as well as assistant in determining the medical requirements for all firefighters.

1. Performing fire-fighting tasks (e.g., hose line operations, extensive crawling, lifting and carrying heavy objects, ventilating roofs or walls using power or hand tools, forcible entry), rescue operations, and other emergency response actions under stressful conditions while wearing personal protective ensembles (PPE) and self-contained breathing apparatus (SCBA), including working in extremely hot or cold environments for prolonged time periods.
2. Wearing an SCBA, this includes a demand valve-type positive pressure face piece or HEPA filter masks, which requires the ability to tolerate increased respiratory workloads.
3. Exposure to toxic fumes, irritants, particulates, biological (infectious) and non-biological hazards, and/or heated gases, despite the use of PPE including SCBA.
4. The climbing of 1 or more flights of stairs while wearing fire protective ensemble weighing at least 50 lb. or more and carrying equipment/tools weighing an additional 20 to 40 lb.
5. Wearing fire protective ensemble that is encapsulating and insulated. Wearing this clothing will result in significant fluid loss and frequently progresses to clinical dehydration and can elevate core temperature to levels exceeding 102.2°F (39°C).

6. Searching, finding, and rescue-dragging or carrying victims ranging from newborns up to adults weighing over 200 lb. to safety despite hazardous conditions and low visibility.
7. Advancing water-filled hose lines up to 2.5 in. diameter from fire apparatus to occupancy (approximately 150 ft.); can involve negotiating multiple flights of stairs, ladders, and other obstacles.
8. Climbing ladders, operating from heights, walking or crawling in the dark along narrow and uneven surfaces, and operating in proximity to electrical power lines/and/or other hazards.
9. Unpredictable emergency requirements for prolonged periods of extreme physical exertion without benefit of warm-up, scheduled periods of extreme physical exertion without benefit of warm-up, scheduled rest periods, meals, access to medication(s), or hydration.
10. Operating fire apparatus or other vehicles in an emergency mode with emergency lights and sirens.
11. Critical, time-sensitive, complex problem solving during physical exertion in stressful, hazardous environments (including hot, dark, tightly enclosed spaces), further aggravated by fatigue, flashing lights, sirens and other distractions.
12. Ability to communicate (give and comprehend verbal orders) while wearing PPE and SCBA under conditions of high background noise, poor visibility, and drenching from hose lines and/or fixed protection systems (sprinklers).
13. Functioning as an integral component of a team, where sudden incapacitation of a member can result in mission failure or in risk of injury or death to civilians or other team members (e.g., two in, two out as described in NFPA 1500).
14. Any additional duties, not specifically listed above, as may be required of members of specialized teams such as hazardous materials units, self-contained underwater breathing apparatus (SCUBA) teams, Technical Rescue Teams, EMS teams, or units supporting tactical law enforcement operations. These tasks shall require members to wear or utilize specialized PPE that can increase weight, environmental isolation, sensory deprivation, and/or dehydration potential above levels experienced with standard fire suppression PPE. They also can include additional medical and/or physical requirements in addition to those identified here.

JOB TASKS

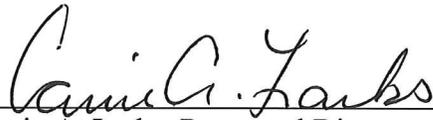
1. Assume command and control of the emergency scene and, under the direction of the commanding Chief Officer, supervise and assign subordinate officers to specific tasks on the emergency scene.
2. Direct and supervise a firefighting crew assigned by the Captain in charge of the emergency scene; assignments may include ventilation, fire control or extinguishment, search and rescue, salvage and overhaul, pumping and water supply operations, rescue, haz-mat etc.
3. Direct activities of Firefighters in the performance of patient care upon the scene of a medical emergency.
4. May be assigned as the officer in charge of a single fire station, and assigned tasks associated with the management of that station.
5. Supervise the proper return to service of all equipment and apparatus used during any emergency call.
6. Interact with the public in order to obtain all necessary information needed to complete all required reports.
7. Accurately complete all reports associated with a department response, daily operations, special projects and/or injury report for civilian or department personnel.
8. Assume responsibility for accountability of personnel upon the emergency scene and the time keeping of hours worked for payroll purposes.
9. Plan, direct, conduct and/or assist with the training of personnel in fire suppression, prevention, haz-mat, EMS, airport firefighting and rescue operations and other related fire service topics.
10. Assist Department Administration with the management of duty shifts.
11. May be assigned as Shift Supervisor.
12. Perform fire inspection work and pre-incident planning.
13. Assure that firefighters on the emergency scene are operating in a safe manner.
14. Attend departmental training sessions and meeting as required.
15. Evaluate employees as required.
16. Supervise and conduct various specialty teams of employees as assigned, i.e. Fire Investigation Team, Dive Team, Haz-Met, Tech-Rescue, etc.
17. Complete required training as assigned while on duty.
18. Obtain personnel to fill shift vacancies as directed by the Chief.
19. Direct and/or assist with the maintenance of the department's facilities, apparatus and equipment.
20. Supervise and/or conduct the training and evaluation of probationary firefighter/drivers.
21. Perform all functions and tasks of a Firefighter/Driver when needed.
22. Act as on-call Shift Supervisor as required.
23. Fill in as acting Captain as required and be able to perform duties of a Captain.
24. Perform related work as required.

**QUALIFICATIONS, CERTIFICATIONS, KNOWLEDGE, SKILLS AND
ABILITIES FOR EMPLOYMENT**

All of the following qualifications, certifications, knowledge, skills, abilities (KSA's) and duties are essential. An employee in this class, upon appointment, should have the equivalent of the following:

1. Graduation from an accredited high school or equivalent.
2. State of Michigan Firefighter II Certification.
3. Maintain Medical First Responder License (minimum).
4. Heartstart Certification or equivalent training.
5. Completion of FFTC Drivers Course.
6. Certification as a Michigan FFTC associate instructor (within 1 year of appointment)
7. Completion of State of Michigan Company Officer certification.
8. Maintain valid Michigan Driver's License with good driving record.
9. Thorough knowledge of modern firefighting equipment, and its efficient use.
10. Thorough knowledge of the geography, streets and important locations in the City.
11. Thorough knowledge of the Unified Command System.
12. Considerable knowledge of general firefighting, haz-mat, EMS, rescue methods, and airport operations.
13. Ability to work effectively with the public.
14. Ability to react quickly and calmly in emergencies.
15. Ability to understand and follow oral instructions, to accept authority, maintain a positive attitude and to work effectively with other employees.
16. Ability to give clear oral instructions.
17. Ability to accept and handle authority, maintain a positive attitude and to work effectively with other employees.
18. Ability to work effectively under stress.
19. Thorough knowledge of the rules, policies, and procedures of the department.
20. Ability to read and understand policies, procedures, technical materials, MSDS's, etc.
21. Ability to drive and operate automotive equipment safely and efficiently.
22. Proven experience as a Firefighter/Driver.

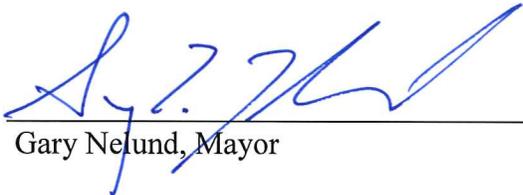
Approval:



Carrie A. Larks, Personnel Director



Mark C. Meyers, City Administrator



Gary Nelund, Mayor

Revised: 01/02/14