



AGENDA 8a2
DATE 3.15.16

Robert L. Gagnon, Fire Chief

FIRE DEPARTMENT MONTHLY REPORT February 2016



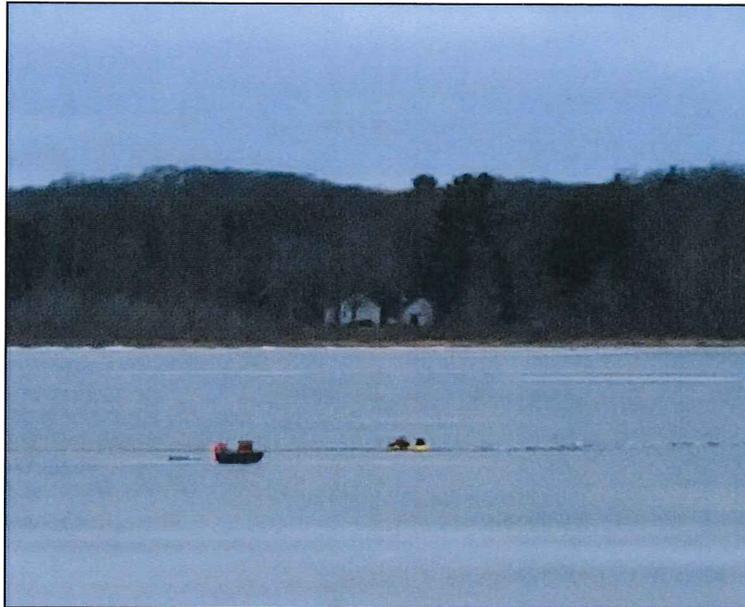
Protecting Your Future

Chief Bob Gagnon



The department held annual ice rescue training on Mona Lake near the Lake Harbor Road bridge. The training prepares our firefighters to perform ice rescues of individuals who have fallen through the ice and find themselves in imminent danger. What our personnel didn't realize is how soon their skills would be put to the test.

On the early morning of February 21st, fire crews were dispatched to a subject in distress as a result of falling through the ice on Black Lake. Below is a photo of the actual ice rescue being performed just days following the department's annual ice rescue training drill. Firefighters were successful in rescuing the 61 year old male from the frigid waters of Black Lake. The male subject was in the water for over 30 minutes before 911 was called. A special thank you goes out to the resident living in the 7200 block of Black Lake Road who heard the man's desperate cry for help and called 911.



Lieutenant Ben Chartier performs an ice rescue of a 61 year old male off Black Lake

With the January retirement of Firefighter Driver Don Medema, the department conducted a hiring process for his replacement. The process consisted of a written examination, interview and hands on skills assessment center. Below are pictures from the various phases of the hiring process.



Firefighter Adam Langlois performs CPR on a mannequin.



Firefighter-Driver candidates begin the written examination portion of testing.



FF Langlois demonstrates his skills with relay pumping.



The second Monday of the month Norton Shores Fire Department provides the location for SafeKids car seat inspections at our Fire Station #3 from 10:00 a.m. until 1:00 p.m. In the month of February we had 13 car seat inspections, with 12 seats distributed to families in need representing a value of \$600.00.

Overtime Coverage

Full-Time 141.75 Hours

- Coverage due to employee off on injury, sick, vacation, and part-time shift give ups.

Full-Time 26.25 Hours

- Coverage due to interviews and assessment center.

Part-Time 7.75 Hours

- Coverage due to employee off on injury and employee retiring.

ACCIDENT / INJURY REPORT

PERSONNEL INJURIES

Injury Type	Medical Attention Required	Lost Time Y/N	Description of injury
N/A	N/A	N/A	

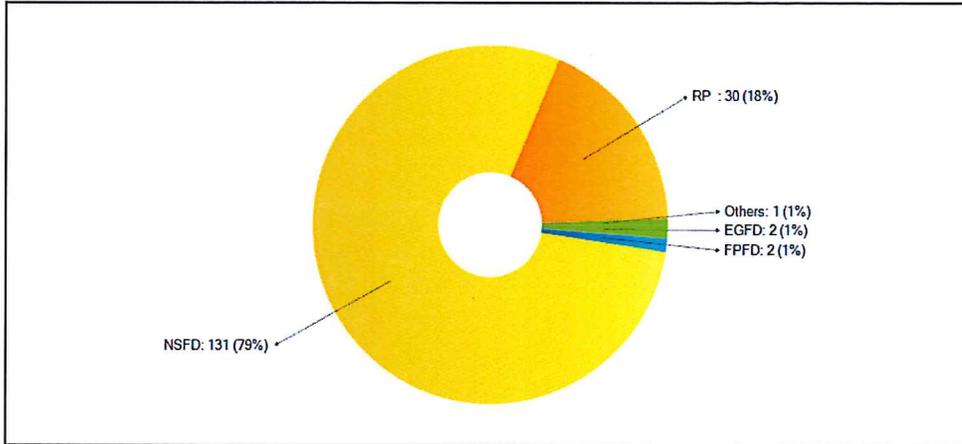
PERSONNEL LEAVE REPORT

Leave Type	Light Duty Y/N	Duties Performed
N/A	N/A	N/A

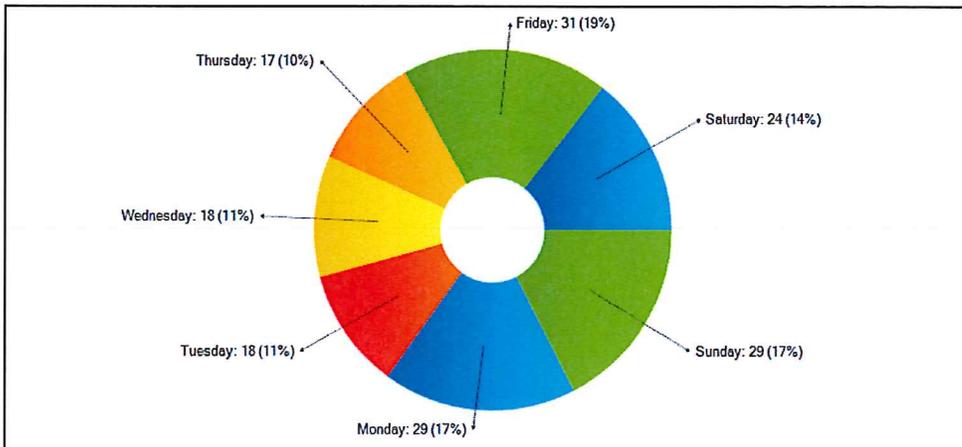
ACCIDENT REPORT

Accident	At Fault	Description
N/A	N/A	N/A

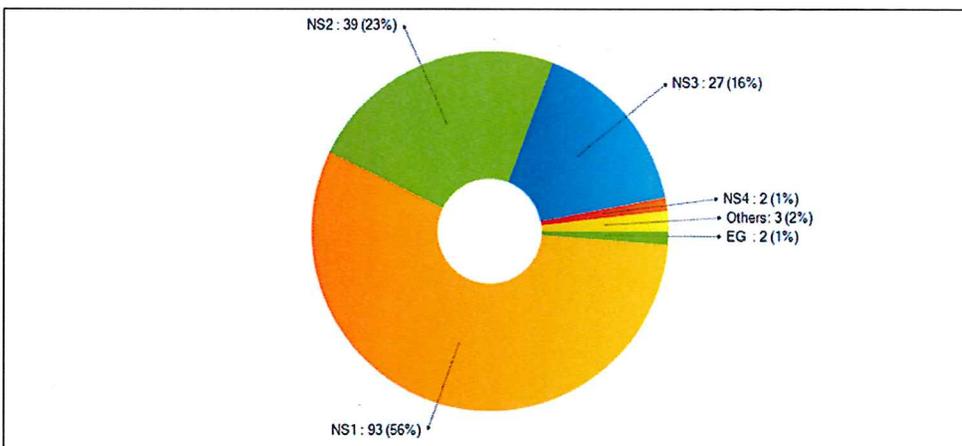
Below are figures representing the calls for service.



Calls for service by jurisdiction



Calls for service by day of the week



Calls for Service by Station



Canteen 450 responded to 6 calls for February

Responses:

Muskegon Fire -	2
Egelston Fire -	1
Crockery Twp. Fire -	1
Grand Haven Twp. Fire -	1
Spring Lake Twp. Fire -	1

Donated Hours:

Operational Hours -	18
Staff Hours -	103
Total Response YTD -	35

Supplies:

Coffee -	260 cups
Hot Chocolate -	59 cups
Gatorade -	49
Bottled Water -	62

Deputy Chief Joe Kinnucan

APPARATUS AND EQUIPMENT

423 The onboard generator stopped working. The truck has been brought to Cummins Bridgeway in Grand Rapids for repairs.

Ice Rescue Suits During our annual Ice Rescue training, a couple suits were discovered to have minor leaks. Department personnel are making the necessary repairs.

GoPro Camera During our first Ice Rescue training of the year, the GoPro camera was knocked loose from our equipment and plummeted to the bottom of Mona Lake. Three of our Dive Team members were able to successfully recover the camera with no damage.



Dive Team members locate missing camera

City Garage-Fire Department

Relations Staff from the Fire and Police Departments and City Garage met to discuss the improvement of vehicle maintenance tracking and communication.

All other vehicles and equipment functioning properly, as expected.

FACILITIES

A furnace issue caused a water line to freeze and break at the Training Center classroom. This caused a significant amount of water damage and Servpro was contacted to investigate and perform a cleanup.



Water Damage at Training Center Classroom



Clean-up work in progress

All other facilities operating properly, as expected.

PERSONNEL AND DEPARTMENT ACTIVITIES

Equipment and members from the Fire Department assisted the Police Department with traffic control during the Ravenna Strong 5K charity run/walk event. Many comments were made about how impressive our presence was in the community.



Norton Shores Fire apparatus lights can be seen in the distance, as runners head west on Seminole Rd.

Training opportunities were plentiful in February. Department staff refreshed their skills on the topics of Obstetrical Emergencies, Environmental Emergencies (Ice Rescue), Pediatric Emergencies, and Traumatic Injuries. The Dive Team conducted its' monthly training at Norton Pines practicing self and buddy rescue techniques and underwater equipment malfunction simulations.



Department members go over proper procedure for approaching a victim in the water.



Captain Michael Healey ties up a great sling during trauma training

Deputy Chief Kinnucan had the pleasure of assisting Muskegon County Medical Control with CPR instruction for the Career Tech Center's Public Safety class. All students are required to have the certification as part of the program.



Students get their first opportunity to perform hands on CPR.



DC Kinnucan demonstrates the use of the various CPR equipment.



Operations Division

Monthly Training

<u>Date</u>	<u>Time</u>	<u>Class Description</u>	<u>Sta</u>	<u>Shift</u>	<u>Hours</u>
LP Lecture/Practical					
2/1/16	0900	Ice Rescue	NS3	B	2.5
2/1/16	1830	Medical	NS3	B	1.75
2/2/16	0900	Medical	NS3	G	1.5
2/2/16	1830	Medical	NS3	G	1.5
2/3/16	0900	Medical	NS3	R	2
2/3/16	1830	Ice Rescue	NS3	R	3
2/4/16	0900	Ice Rescue	NS3	G	3
2/4/16	1830	Ice Rescue	NS3	G	2.75
2/10/16	0900	Medical	NS3	B	2
2/11/16	1830	Trauma	NS3	G	1.25
2/12/16	0900	Trauma	NS3	R	2
2/12/16	1830	Trauma	NS3	R	1.75
2/16/16	0900	Patient Assessment	NS3	R	2
2/17/16	1830	Patient Assessment	NS3	B	2
2/18/16	0900	Patient Assessment	NS3	G	2.25
2/18/16	1830	Special Considerations	NS3	G	1.75
Total					33

MT Meeting

2/8/16	0830	Officers Meeting	NS3	B	3.75
Total					3.75



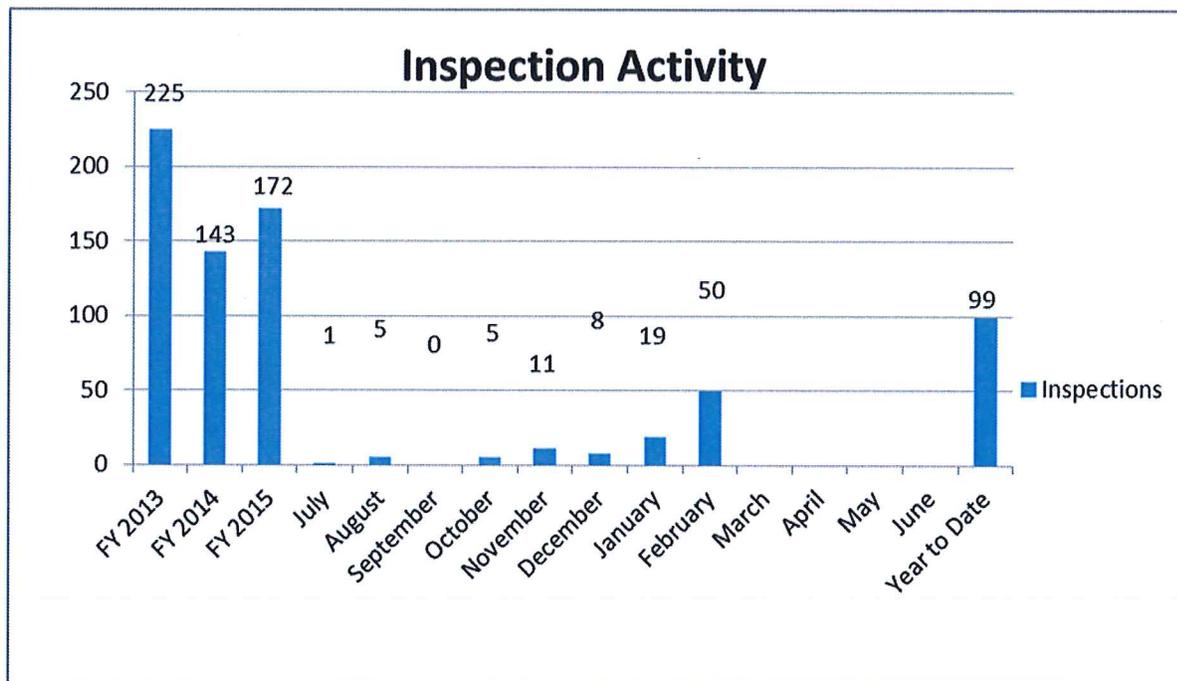
Operations Division

<u>Date</u>	<u>Time</u>	<u>Class Description</u>	<u>Sta</u>	<u>Shift</u>	<u>Hours</u>
LL Lecture					
2/15/16	1500	Dive Team Training	NS3	B	2
2/17/16	1330	Lock Out/Tag Out	NS3	H	1
2/22/16	1830	Medical	NS3	G	3
2/23/16	0900	Medical	NS3	R	3
2/24/16	0900	Medical	NS3	B	3
2/24/16	1830	Medical	NS3	B	3.25
Total					15.25
MK Make-up					
2/4/16	1500	R-1 Checkout	NS3	G	.75
2/4/16	1545	Patient Assessment	NS3	G	1.5
2/5/16	0900	Incident Command Sys.	NS3	R	1.75
2/28/16	0900	Ice Rescue	NS3	B	1.5
Total					5.5
Total Classes:				27	



Fire Marshal Ted Karnitz

INSPECTION ACTIVITIES



Norton Shores

Fire Safety Inspections: 35
 Re-inspections: 8
 New Construction: 0
 Complaints: 0
 Violations Cited: 39

Roosevelt Park

Fire Safety Inspections: 5
 Re-inspections: 0
 New Construction: 0
 Complaints: 0
 Violations Cited: 11



PLAN REVIEWS/INSTALLS/FIRE FIGHTER RIGHT TO KNOW

New Home Approvals:	11	Fire Fighter Right to Know Site Visits:	
Plan Reviews (Bldg.):	3	FOIA Requests:	3
Fire System Reviews:	1	Lock Box Installations/Updates:	2
Site Plan Reviews:	2	Smoke Alarm Installs:	16

PLAN REVIEWS

Building Plan Reviews/Acceptance Inspection

- 1100 West Hile Rd. – Plan Review
- Fed Ex 5832 Grand Haven Rd. – Plan Review
- Wilson Construction 33 W. Farr Rd. – Plan Review

New Home Approvals

- 893 West Sternberg Rd.
- 6509 Harbor Pines Dr.
- 6520 Harbor Pines Dr.
- 148 West Farr Rd.
- 166 West Farr Rd.
- 6641 Timberbrook Ct.
- 4613 Lauren Dr.
- 6571 Henry St.
- 6700 Westshire Dr.
- 1049 Bellway Ave.

Site Plan Review

- Proposed Site 5251 South Harvey St.
- Seabrook Plastics 1869 Lindberg Dr.



SMOKE ALARM INSTALLS

- Total NSFD Installs: 102 Homes – 456 installed
 - ◆ February 2016 Installs – 6 Homes/16 Installed
 - ◇ Norton Shores -5 Homes/12 Installed
 - * 1985 Forest Glen Ct.
 - * 186 E. Mt. Garfield Rd.
 - * 5684 Martin Rd.
 - * 181 Woodslee Ct.
 - * 173 Woodslee Ct.
 - ◇ Roosevelt Park – 1 Home/4 installed
 - * 1453 Cornell Rd.

LOCK BOX INSTALLS/UPDATES

- 1377 W. Sherman Blvd.
- 4236 Grand Haven Rd.

FOIA REQUESTS

- 3800 Taylor St.
- 1073 Walnut Grove Rd.
- 7365 Grand Haven Rd.

PUBLIC EDUCATION EVENTS

Ross Park Elementary – second grade class Fire Station Visit

FIRE INVESTIGATIONS

Norton Shores

0

Muskegon County

0



GENERAL INFO

Clerical staff attended Muskegon STAR! customer service training.

Fire Inspector Munson performed Liquor License inspections.

Fire Inspector Munson & Ordinance Enforcement Officer VanderKooi attended the Medical Instructor-Coordinator Conference in Traverse City.

Fire Marshal Karnitz participated in the Full Time Fire Fighter hiring process.

Fire Marshal Karnitz worked on the following issues:

- Winnetaska Association - Met with Westshore Consulting to confirm legal descriptions of turnarounds
- Lake Harbor Road/south (Hill Climb area) Fire Code road requirements – Held discussion with resident to discuss project



Building Division

Building Official Steven Sheldon

NEW COMMERCIAL

Contractor	Address	Issued For	Project Value
TOTAL PERMITS		0	TOTAL VALUE \$0.00

COMMERCIAL ADDITION, ALTERATION & REPAIR

Contractor	Address	Issued For	Project Value
Affordable Fence Co.	919 E. Sherman Blvd.	Nino's Restaurant: Vinyl privacy fence	\$4,456.00
Bob's Roofing, Inc.	4221 Grand Haven Rd.	Dog N Suds: Re-roof project	\$25,000.00
Hughes Builders, Inc.	5832 Grand Haven Rd.	Fed Ex: Add 9' x 5' canopy at entry door	\$2,500.00
Tailored Building Systems	6480 Norton Center Dr.	Air Master Systems: Addition	\$950,000.00
TOTAL PERMITS		4	TOTAL VALUE \$981,956.00

NEW HOMES

Contractor	Address	Issued For	Project Value
Owner	3411 Winnetaska Rd.	New detached single family dwelling	\$116,000.00
Owner	1049 Bellway Ave.	New detached single family dwelling	\$100,000.00
Allen Edwin Home Builders	4613 Lauren Dr.	New detached single family dwelling	\$148,000.00
Branch Construction	6641 Timberbrook Ct.	New detached single family dwelling	\$180,000.00
Stroup, Ron	949 North Sandalwood Cir.	New attached single family dwelling	\$151,425.00
Stroup, Ron	957 North Sandalwood Cir.	New attached single family dwelling	\$153,425.00
TOTAL PERMITS		6	TOTAL VALUE \$848,850.00

RESIDENTIAL REMODEL & REPAIR

TOTAL PERMITS		5	TOTAL VALUE \$48,844.00
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GARAGE & CARPORTS

TOTAL PERMITS		1	TOTAL VALUE \$18,000.00
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Building Division

RESIDENTIAL (ROOF, WINDOW, SIDING & DOOR)

TOTAL PERMITS 5	TOTAL VALUE \$39,484.00
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FENCES

TOTAL PERMITS 1	TOTAL VALUE \$5,609.00
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POOLS

TOTAL PERMITS 0	TOTAL VALUE \$0.00
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SIGNS

TOTAL PERMITS 4	TOTAL VALUE \$8,165.00
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DEMOLITION

TOTAL PERMITS 2	TOTAL VALUE \$124,000.00
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MISCELLANEOUS /OTHER

TOTAL PERMITS 3	TOTAL VALUE \$50,500.00
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TRADE PERMITS

Electrical	27
Mechanical	49
Plumbing	15

TOTAL 91



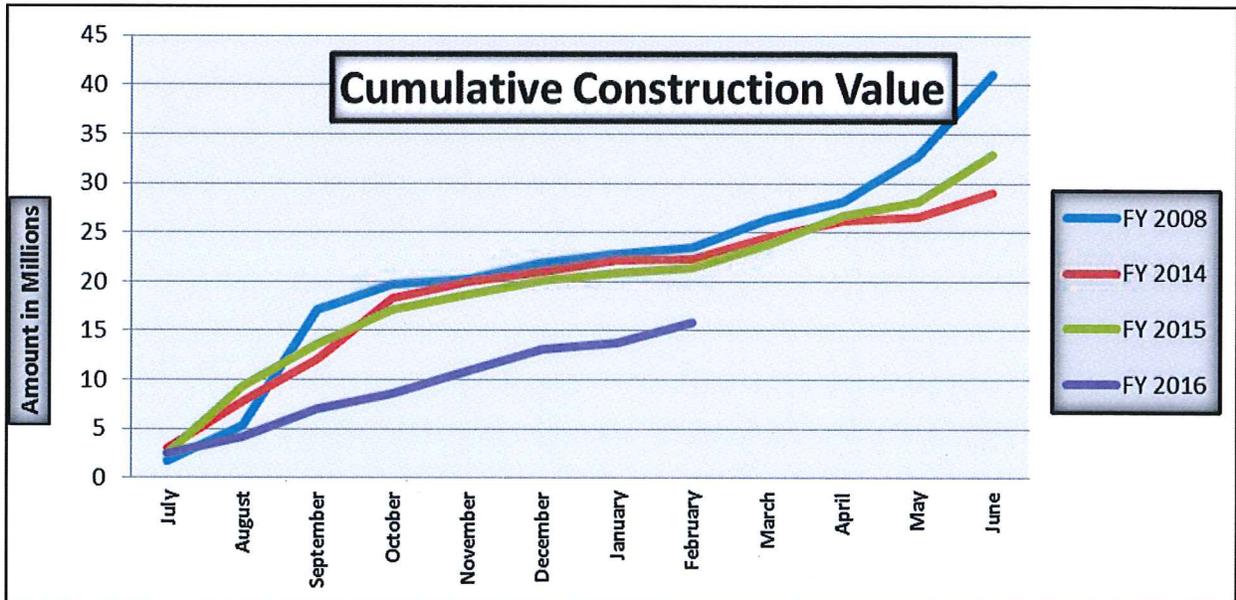
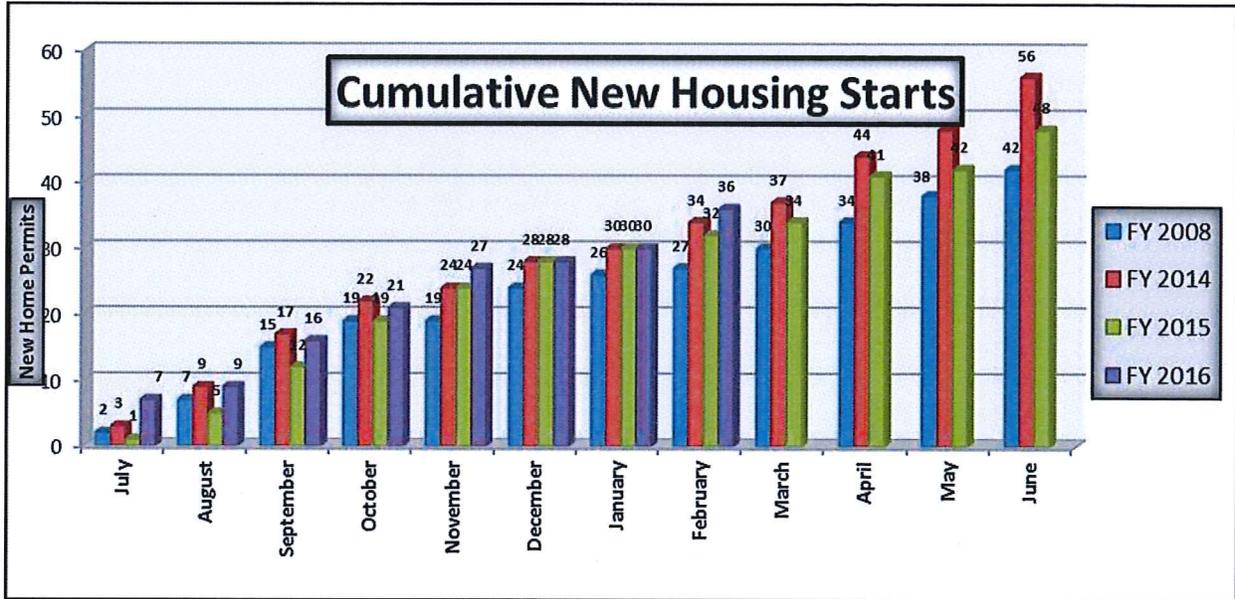
BUILDING PERMIT SUMMARY

	To Date	February	February	February
	FY 2016	FY 2016	FY 2015	FY 2014
Bldg. Permits:	498	31	14	30
Total Fees:	\$283,602	\$33,058	\$16,031	\$23,192
Total Value:	\$15,944,184	\$2,125,408	\$530,251	\$1,110,411

BUILDING DIVISION ACTIVITIES

The Building Division issued 122 permits at a value of \$2,125,408 and performed 530 inspections for the month of February. This included 31 building, 27 electrical, 49 mechanical, and 15 plumbing permits. Eight (8) of the building permits were subject to a full plan analysis.

New enforcement for property maintenance issues:	23
Enforcement issues closed:	30
Notice and Orders placed on properties for unresolved violations:	2
Notice and Orders removed following compliance:	1
Vacant homes with property violation concerns:	25
Review of structures through request / notification of Fire Department:	3
FOIA requests completed:	5





ORDINANCE ENFORCEMENT ACTIVITY - FEBRUARY 2016

Date Received	Address	Junk & Debris	Vehicle	Grass/Weeds	Hydrant FDC	Snow Exit	Obstruct	DPW	Leaves	Pods	Other	Status	Resolved
Status Closed													
7/28/2015	120 First Ave.	1									2	Closed	2/5/2016
11/5/2015	2885 Worden St.	1									1	Closed	2/11/2016
12/10/2015	2857 Valk St.	1	2								1	Closed	2/2/2016
12/23/2015	3474 Henry St.										1	Closed	2/2/2016
1/11/2016	2074 Arbor Ave.	1										Closed	2/10/2016
1/13/2016	1388 Forest Park Rd.	1									1	Closed	2/11/2016
1/28/2016	2090 Griesbach St.	1									1	Closed	2/2/2016
2/9/2016	1032 Hile Rd. E.	1										Closed	2/15/2016
2/12/2016	3940 Henry St.		1									Closed	2/23/2016
												Status Count	9
Status New													
2/8/2016	2071 Columbus Ave.	1	1									New	
2/10/2016	3446 York St.										1	New	
												Status Count	2
Status Open													
2/9/2016	1366 Forest Park Rd.	1	1									Open	
2/24/2016	1013 Columbia Ave.	1										Open	
												Status Count	2
												Total Complaints	13



ORDINANCE ENFORCEMENT SIGNS - FEBRUARY 2016

Date Received	Type	Location	Owner	FD Relocated	FD Returned	FD Removed	Owner Removed	Status	Resolved
2/2/2016	Other	3141 McCracken	Barber's Den				1	Closed	2/2/2016
2/9/2016	Advertisement	Grand Haven Rd. & Sternberg Rd.	Leading Edge Sewing 231-788-6101			1		Closed	2/9/2016
2/23/2016	Other	York St. and Clayton Ave.				1		Closed	2/23/2016
2/24/2016	Advertisement	McCracken & Norton	We buy Houses, Any Condition, Any Location			1		Closed	2/24/2016
Grand Total									4