

CITY OF NORTON SHORES
CITY COUNCIL MEETING
December 15, 2015

A regular meeting of the Norton Shores City Council was held Tuesday, December 15, 2015 at 5:30 p.m. in the Community Room, Norton Shores Branch Library, 705 Seminole Road. The invocation was delivered by Council Member Ostrom.

Present: Mayor Nelund, Council Members Beecham, Dolack, Flanders, Hylland, Jurkas, Martines, Moulatsiotis and Ostrom; also Mark Meyers, Jerry Bartoszek, Bob Gagnon, Mike Huston, Jon Gale, Shelly Stibitz, and Doug Hughes

15-168 Minutes

Council Member Dolack moved to adopt the minutes of the December 1, 2015 City Council meeting. The motion was supported by Council Member Jurkas and carried unanimously.

15-169 Consent Agenda

Council Member Martines moved to adopt the Consent Agenda which consisted of November 2015 monthly reports for: a) Police, Fire, Public Works, and Administrative Services Departments and the Library, b) Minutes of the November 10, 2015 Planning Commission meeting. The motion was supported by Council Member Beecham and carried unanimously.

15-170 Appointment – Muskegon Area District Library Board

Council Member Dolack moved to adopt a resolution reappointing Douglas Hughes to the Muskegon Area District Library Board for a three-year term expiring December 31, 2018. The motion was supported by Council Member Martines and carried unanimously.

15-171 Appointment – Director of Administrative Services/Assistant to the City Administrator

Mayor Nelund announced that, following review of 20 applicants and interview of three finalists, he has appointed Anthony Chandler, current city manager for the City of Roosevelt Park, to fill the Director of Administrative Services/Assistant to the City Administrator opening. Mr. Chandler thanked the Mayor, City Council, and City Administrator Mark Meyers for the opportunity and looks forward to beginning his new position on January 11, 2016.

15-172 Bid Award – Black Lake Park Phase II

Council Member Beecham moved to adopt a resolution awarding the bid for the Black Lake Park Phase II Improvement Project, including alternates, to the low bidder, Bultsma Construction Co., of Byron Center for a total amount of \$143,635 and increase the Fiscal Year 2016 Capital Improvement Program budget by \$36,600 for the project. The motion was supported by Council Member Martines and carried unanimously.

15-173 Bid Award – Water Meters

Council Member Beecham moved to adopt a resolution awarding the bid for residential water meters to the low bidder, Etna Supply Company of Grand Rapids for the total amount of \$100,050. The motion was supported by Council Member Dolack and carried unanimously.

15-174 Amendment – Street Lighting Contract, 657 Lakeshore Boulevard

Council Member Martines moved to adopt a resolution authorizing the Mayor and City Clerk to execute an amendment to the Standard Street Lighting Contract with Consumers Energy for the installation of a 54W LED streetlight at 657 Lakeshore Boulevard. The motion was supported by Council Member Jurkas and carried unanimously.

15-175 Contract Authorization – Electrical Inspection Services

Council Member Beecham moved to adopt a resolution authorizing the Mayor and City Clerk to execute a professional services contract with SAFEbuilt Michigan, Inc., for electrical inspection services for the period of January 1, 2016 through December 31, 2018. The motion was supported by Council Member Dolack and carried unanimously.

15-176 Contract Authorization – Mechanical and Construction Inspection Services

Council Member Dolack moved to adopt a resolution authorizing the Mayor and City Clerk to execute a professional services contract with CDS Consulting/Michael Reagan for mechanical and construction inspection services for the period of January 1, 2016 through December 31, 2018. The motion was supported by Council Member Beecham and carried unanimously.

15-177

Contract Authorization – Roosevelt Park Building Inspection Services

Council Member Ostrom moved to adopt a resolution authorizing the Mayor and City Clerk to execute a professional services contract with CDS Consulting/Michael Reagan to provide building inspection, plan review and permit processing services for the City of Roosevelt Park for the term ending December 31, 2018. The motion was supported by Council Member Jurkas and carried unanimously.

Comments

Mayor Nelund reminded everyone that this is the last official meeting of 2015 and wished everyone a happy holiday.

Meeting adjourned at 6:00 p.m.



M.D. Stibitz, Acting City Clerk