



Norton Shores City Clerk

4814 Henry Street
Norton Shores MI 49441
(231) 798-4391

2016 BUSINESS REGISTRATION/RENEWAL - **\$25.00**

PLEASE ALLOW THREE WEEKS TO RECEIVE YOUR CERTIFICATE

REGISTRATION/RENEWAL PAYMENT DUE JANUARY 31, 2016

Your business is not registered until you have received your certificate.

NOTE: Separate applications and fees required for each business location.

Fee Paid _____ Payment Type _____ Registration Number _____

SECTION 1 - BUSINESS INFORMATION

BUSINESS NAME	
BUSINESS INFORMATION <input type="checkbox"/> COMMERCIAL <input type="checkbox"/> RESIDENTIAL <i>*If this is a residential business – See Article IV, Norton Shores Code of Ordinances, Section 48-854 Home Occupations</i>	
BUSINESS ADDRESS (Street, City, ZIP) - IF RESIDENTIAL, COMPLETE ADDITIONAL SECTION ON PAGE THREE	
MAILING ADDRESS (If different)	
BUSINESS PHONE	BUSINESS FAX
BUSINESS EMAIL	
DAYS/HOURS OF OPERATION (OR LENGTH OF TIME FOR PERMIT REQUESTED)	
DESCRIPTION OF BUSINESS OPERATION OR PRODUCT TO BE SOLD	
Are hazardous materials used, stored, or manufactured on the premises? <input type="checkbox"/> Yes <input type="checkbox"/> No	
Do you have an automatic external defibrillator (AED) on site? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, where is it located?	

SECTION 2 - BUSINESS OWNER INFORMATION

LAST NAME	FIRST NAME	MIDDLE NAME
DATE OF BIRTH	DRIVERS LICENSE #	STATE OF ISSUE
HOME ADDRESS		
HOME PHONE	MOBILE PHONE	
EMAIL		

SECTION 3 - PROPERTY OWNER INFORMATION

HOME ADDRESS	FIRST NAME	MIDDLE NAME
HOME ADDRESS		
HOME PHONE	MOBILE PHONE	
EMAIL ADDRESS		

SECTION 4 - EMERGENCY CONTACT INFORMATION

LAST NAME	FIRST NAME	MIDDLE NAME
HOME ADDRESS		
HOME PHONE	MOBILE PHONE	

Applicant Signature	Date
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THIS PORTION IS FOR CITY USE ONLY:

POLICE DEPARTMENT:

APPROVAL DATE

DENIAL DATE

Chief of Police

Reasons for denial: _____

CITY CLERK'S OFFICE:

APPROVAL DATE

DENIAL DATE

City Clerk

Reasons for denial: _____
